

## LALIS Study Abroad Approval Form

All majors and minors in LALIS must fulfill the following requirements *prior* to participating in a semester- or year-long study abroad program in Latin America or Spain:

1. GPA overall: 3.0.
2. GPA in LALIS (courses numbered 301 and above): 3.0.
3. Completion of one Spanish in Context class (chosen from LAIS 301-LAIS 307) and LAIS 309 (Spanish Writing Workshop).  
At least one of these courses must be completed prior to application for study abroad. (Students who arrived at UR with advanced or superior proficiency are exempt from this requirement.)
4. Each student must meet with an appropriate faculty advisor in LALIS in order to discuss his/her academic program and complete this form.
5. A maximum of 3 non-University of Richmond courses can be transferred toward the LALIS major or minor.

### Additional criteria:

#### For LALIS minors:

- LALIS minors need to be declared formally prior to departure. Students who choose to become minors *after* completing a semester of study abroad in Latin America or Spain will not be able to transfer credit toward the minor for coursework already completed abroad.
- For students studying abroad for one semester or one year, at least 1 course must be taken upon return to the University of Richmond.

#### For LALIS majors:

- All majors are required to complete at least one 400-level seminar in LALIS upon return to UR.
- All majors studying in Spain are required to complete at least one “immersion” course at the relevant partner institution.

Visit [lalis.richmond.edu/program/study-abroad.html](http://lalis.richmond.edu/program/study-abroad.html) for all study abroad requirements and policies. Additional academic requirements and criteria may exist with regard to individual programs and partner institutions in Spain and Latin America.

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**Name:**

**UR ID:**

**Date:**

**Email address of student:**

**Declared major(s):**

**Declared minor(s):**

**GPA overall:**

**GPA in LALIS:**

**Semester of intended study:**

**Study abroad destination(s), in order of preference:**

1. 2.

**LALIS courses completed thus far:**

**LALIS courses in progress:**

**Recommended LALIS courses and/or requirements to be fulfilled abroad.**

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**Please check one of the following statements:**

Student is approved to take courses abroad that will transfer as credit toward the LALIS major or minor.

Student is *not* approved to take courses abroad that will transfer as credit toward the LALIS major or minor. Recommendations and/or suggestions can be noted here:

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Signature of LALIS study abroad advisor

I understand as part of the terms of my application that:

1. I will earn no transfer credit for any pre-semester language classes. I also agree and understand that my participation in the pre-semester language course is compulsory unless I have been granted an exemption in writing from the LALIS department.
2. LALIS will allow courses that are transferred in as .6 units or higher to fulfill major/minor requirements. While the content of courses for transfer credit is approved by faculty members, the number of units earned is determined by the Registrar's Office based upon the number of credits awarded by the partner institution and the conversion system explained on the program web page on the UR study abroad site.
3. Classes taught abroad in English are not eligible for transfer credit towards LALIS major/minor. Only classes taught abroad in the target language (Catalan, Galician, Portuguese or Spanish) may receive LALIS credit.
4. LALIS will not grant FSLT credit if the class has not been approved for LALIS credit.
5. Language classes abroad will not be approved for LALIS or transfer credit if they are considered a repeat of language courses already taken at UR.

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Student signature

(I understand the terms of my application and the academic expectations outlined herein.)

**FOR OFFICE USE ONLY:**

Copies of this form, once signed and completed, should be filed with:

1. Department of Latin American, Latino and Iberian Studies (Ms. Michele Mauney)
2. Study abroad advisor in LALIS
3. Office of International Education
4. Student applicant